

POST REF

POST TITLE _Teaching Assistant L2_____HOURS PER WEEK_____

	ESSENTIAL	DESIRABLE	HOW MEASURED
EXPERIENCE	1. Exp of working with children in mainstream or specialist settings, in a paid or voluntary capacity. 2. Exp in the use of ICT	1. Exp of developing & creating simple educational activities	Application form Interview
EDUCATION, TRAINING AND QUALIFICATIONS		1. City & Guilds in Learning Support or other appropriate qualification	Application form/certificate

SKILLS AND KNOWLEDGE	1. Literacy skills 2. Numeracy skills 3. Communication skills 4. Time management & Organisational skills 5. Knowledge of child development & childrens personal development needs 6. Knowledge of the implications of common disabilities in children for teaching & learning at school and for families of pupils 7. Knowledge of strategies which promote good behaviour & discipline		Application & Interview
	ESSENTIAL	DESIRABLE	HOW MEASURED
PERSONAL QUALITIES	1. Ability to work in conjunction with class teacher with a child in potentially disruptive situations 2. Willingness to undertake training		Interview

WORKING ARRANGEMENTS	Ability to participate fully in Planned physical interventions, In pupil personal care routines and in moving & handling pupils With physical disabilities safely Following recognised procedures		Interview
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THE POST IS SUBJECT TO:

DISCLOSURE OF CONVICTIONS UNDER THE REHABILITATION OF OFFENDERS (EXEMPTION) ACT 1975.

YES

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THE LEVEL OF DISCLOSURE FOR THIS POST IS:

- ☐ BASIC DISCLOSURE - convictions not spent
- ☐ STANDARD DISCLOSURE - for posts with children, young people, elderly, sick or disabled, administration of the law
- ☐ **ENHANCED DISCLOSURE - standard disclosure plus regular care, training, supervising young people**

IS THE POST POLITICALLY RESTRICTED?

YES

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NO

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Completed by _____

Signature _____

Date _____